

Advanced Tally Prime 4.0 with Comprehensive GST & Taxation

Practical Accounting, e-Way Bill, e-Invoicing, TDS, Payroll & Final Accounts

Course Duration: 2 Months (45 Hours Practical Laboratory Work)	Target Audience: B.Com, M.Com, BBA, CA Foundation Students, Business Owners & Accountants
Certification: Govt & Industry Recognized	Placement Support: 100% Mock & Interview Drives

Curriculum & Detailed Module Breakdown

Module	Topics & Practical Competencies	Duration
Module 1	Accounting Principles, Golden Rules of Accounting, Chart of Accounts, Company Creation & Configuration in Tally Prime 4.0	1 Week
Module 2	Voucher Entries: Sales, Purchase, Payment, Receipt, Contra, Journal, Debit Note & Credit Note with practical bills	1.5 Weeks
Module 3	Inventory Management: Stock Groups, Units of Measure, Godowns, Batch-wise details, Expiry Dates & Purchase Order Processing	1.5 Weeks
Module 4	Goods & Services Tax (GST): CGST, SGST, IGST calculations, Reverse Charge Mechanism (RCM), Tax Invoices, e-Invoicing & e-Way Bills	2 Weeks
Module 5	GST Returns Preparation: GSTR-1, GSTR-3B reconciliation, Input Tax Credit (ITC) matching & GST Portal workflow	1 Week
Module 6	Tax Deducted at Source (TDS) & Payroll Management: Employee setup, Payheads, PF, ESI, Salary slip generation	1 Week

Career Opportunities & Industry Placement

Target Roles: Tally Accountant, GST Filing Executive, Accounts Manager, Audit Assistant. Typical salary in Ahmedabad: ■18,000 to ■35,000 per month.

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